



CATHOLIC ARCHDIOCESE OF KUMASI CO-OP SOCIETY FOR DEVELOPMENT (CAKCSOD), KUMASI

SALARY LOAN FORM

PERSONAL DETAILS

Full Name..... Account Nos.....
(Surname first)

Residential address

Direction to residence.....

.....
.....

Date of birth: Tel No: Sex.....

ID type: ID No: Marital status

Name of Spouse.....

Occupation Telephone Nos.....

EMPLOYMENT DETAILS

Name of Employer.....

Year employed..... Current Position

Current Station..... Current Salaries of Applicant.....

Bankers..... Any Loan from Other Bank.....

Monthly Income

Net monthly salary GH ¢.....

Allowance GH¢.....

Any other source of income GH¢.....

Total Income GH¢.....

LOAN REQUEST

Amount of facility requested: GH¢.....

Proposed monthly installment GH¢ Period of repayment

Purpose of the loan

Previous Record

No. of Times Given Credit Latest Credit Given.....
Date Granted Repayment Period
Final Payment Date Reasons for Default (If Any)
.....

LOAN AUTHORIZATION:

I hereby apply for loan stated above. The information I have provided here is to the best of my knowledge true and correct. I authorized Catholic Archdiocese of Kumasi Co-operative Society for Development (CAKCSOD) to verify the correctness of the information and also to obtain additional information it deems necessary in evaluate my loan application

Borrower Signature: Date:

Witness: Date :.....

EMPLOYERS UNDERTAKEN AND CONFIRMATION

I In my capacity as the
..... do hereby acknowledge that
..... is an employee of this institution. You are assured of the monthly salary payment into his account to facilitate deduction.

The institution shall advise (CAKCSOD) immediately and shall pay all severance and terminal benefit to the Bank if the above named employee leaves this organization.

Should the institution find it necessary to change the employee’s location of employment, we shall advise the bank of the change.

The institution confirms that at this letter of undertaken remains in full force until advised to the contrary by CAKCSOD.

Signature Signature
(Head of Department/Institution/Administrator) (Head of Accounts Department)

